

The background image is a scenic photograph of Vergennes, Vermont. It features a large, multi-story stone building with a decorative roofline on the left. In the foreground, a waterfall cascades over mossy rocks. To the right, a river flows, and a smaller brick building is visible in the background. The sky is filled with vibrant orange and red clouds from a sunset or sunrise.

City of Vergennes Annual Budget Fiscal Year 2021

Vergennes, Vermont
Since 1788

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City of Vergennes

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City of Vergennes

Vergennes City Council

Mayor Jeff Fritz
Deputy Mayor Lynn Donnelly
Alderman Lowell Bertrand
Alderwoman Tara Brooks
Alderman Bill Benton
Alderman Mark Koenig
Alderman David Austin

City Manager

Daniel Hofman

City Treasurer

Abbie Farrar

City Clerk

City Attorney

James Ouimette

Senior Leadership

Jim Larrow, Public Works Supervisor

George Merkel, Police Chief

Jim Breur, Fire Chief

Rick Chaput, Chief Wastewater Operator

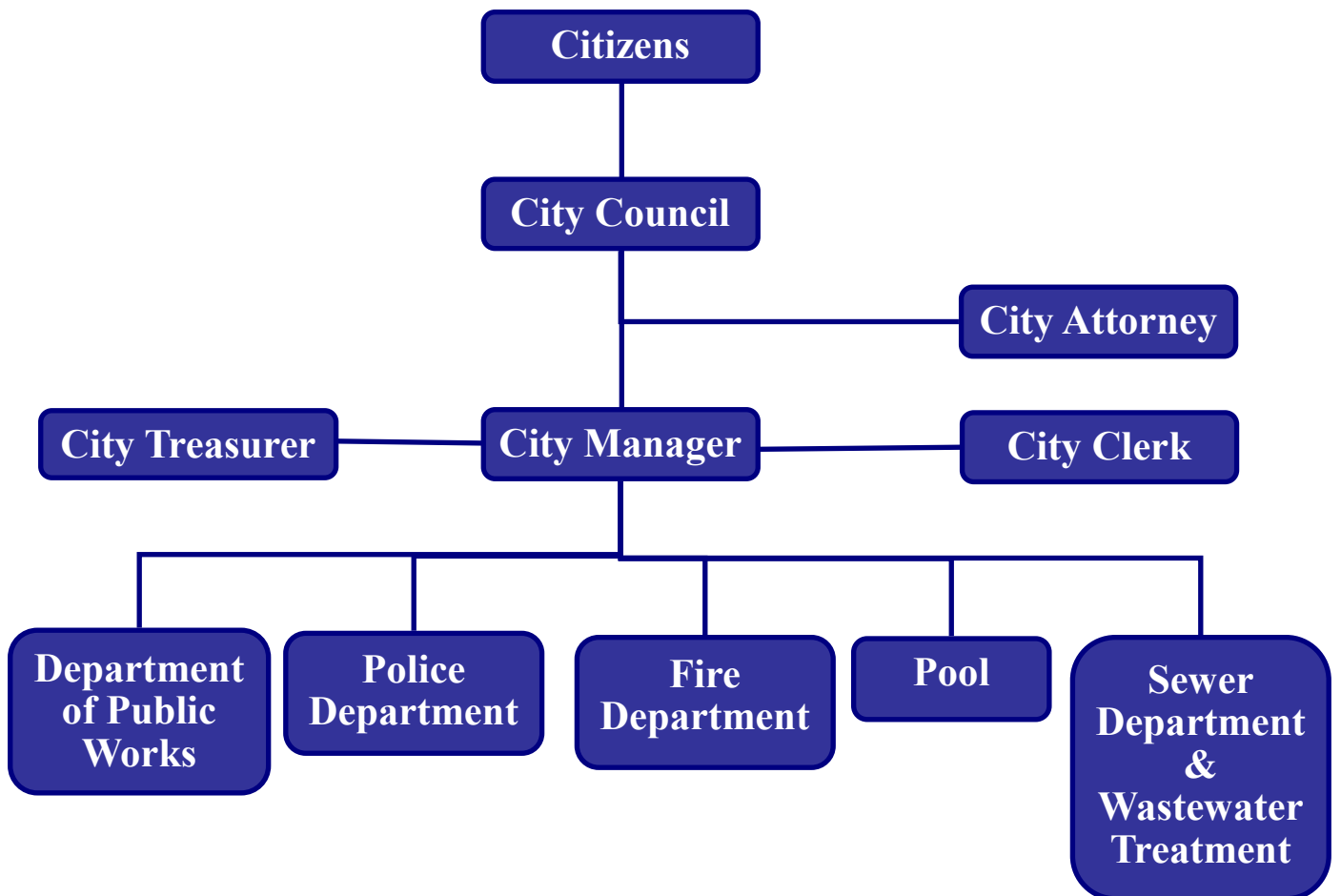
Peter Garon, Zoning Administrator

Kimberly Buckley, Recreation Coordinator



Organizational Structure

City of Vergennes, Vermont Organizational Chart



City Manager's Transmittal Message

Mr. Mayor, Honorable Members of the Council, and Vergennes Residents,

I am pleased to submit for your consideration the following budget document for the fiscal year beginning July 1, 2020. My recommendations are based on comments made at budget workshops, recommendations from department heads, a thorough review of our current financial status, and a prediction of a future economic recession. In preparation of a national economic downturn resulting from the coronavirus pandemic, this FY 2021 budget forecasts for substantial increases in fixed costs and substantial shortfalls in revenues. Nevertheless, I am submitted to you today a budget that is balanced.

Economic Environment

The coronavirus pandemic has open this administration's eyes to the stark realities of cash shortages and insolvency. The adopted budget takes numerous steps towards ensuring the City can maintain cash on hand during this unprecedented economic time:

- **All new vehicle purchase have been frozen for FY 2021.** However, a vehicle 8-year purchasing plan has been created to control for this deferral in capital spending. The only large expenditures that remain in the budget are those that are essential and mandatory (i.e. debt obligations);
- **Establishing cash reserves.** In order to fund the 8-year vehicle replacement plan, the adopted budget places \$71,031 into reserves. If cash on hand becomes an issue throughout FY 2021, establishing a reserve in the general fund allows the general fund to cut a new internal fund saving expenditure, rather than cut an operational need. If cash on hand **does not** become an issue throughout FY 2021, the City will save \$71,031 towards future vehicle purchases.

The adopted budget anticipates increased expenses and decreased revenues resulting from the coronavirus pandemic:

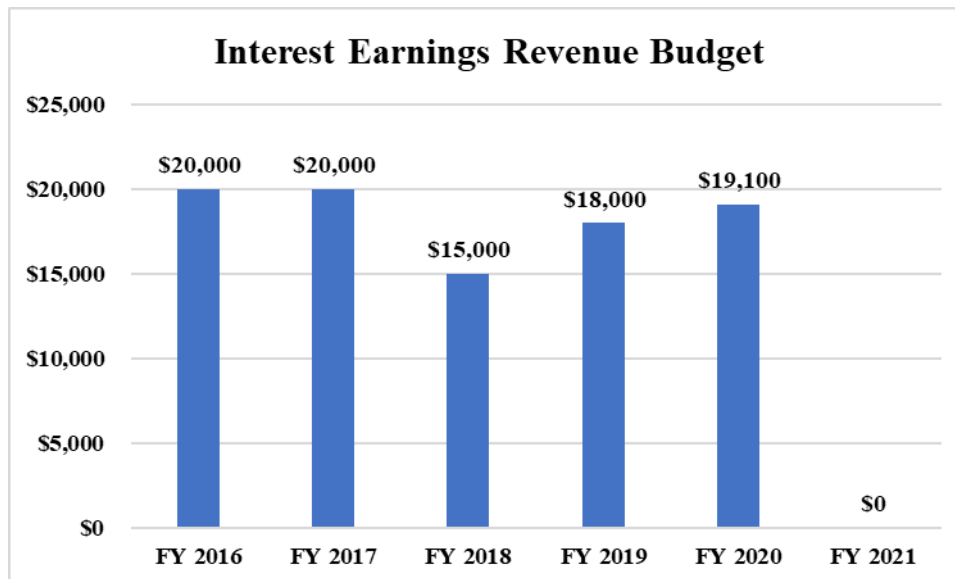
- **The anticipated health insurance increase is 20%.** On average, the City's health insurance coverage has increased 10.7% over the last 5-years:

Rate Increase for Blue Cross Blue Shield	
2020	14.5%
2019	9.6%
2018	12.6%
2017	8.2%
2016	8.6%



Although the 5-year average is 10.7%, the City recently endured an abnormally large 14.5% increase in health insurance costs. The adopted budget anticipates an even larger increase at 20% due to the stress the coronavirus pandemic has put on the healthcare industry.

- **Interest earnings/revenues from bond and CD investments are budgeted at \$0.** The pandemic's effect on the market is anticipated to hurt earnings. Over the last 5-years, the average budgeted interest earnings budget has been \$18,420. In anticipation of a recession-like atmosphere for the upcoming year, the adopted budget has budgeted no interest earning revenues.



Revenues

The primary source of revenue for the City's general fund comes overwhelmingly from **property tax**. The Top 5 revenue sources for the general fund are listed here:

Revenue Type	% of Total Revenue	2019 Actual
Property Taxes/Current	81.5%	\$1,870,353
PILOT - State Property	4.5%	\$102,790
Admin/PW from Sewer	4.4%	\$100,000
Mileage Aid	2.6%	\$59,486
Interest Earnings	2.3%	\$51,706

To maintain the same level of service, the adopted budget recommends maintaining the same City tax rate of \$0.92 per every \$100 in valuation. In conjunction with a minor change in the City's assessed value, the City can expect \$2,119,272 in property tax revenue for Fiscal Year 2021, which represents a \$21,267 over the year prior. Simultaneously, **payment in lieu of taxes (PILOT)** revenues follow the prior year's tax rate. Therefore, as the tax rate increases, so do PILOTs. Since the tax rate was raised last year, the PILOT will see that effect this year. Estimated revenues from PILOT will be \$117,636, which represents a \$10,698 from the year prior. The City's current CLA is 96%.

The City continues to try to diversify their revenue sources. As the coronavirus pandemic shakes the economy, the City recognizes the need to find additional revenue sources.



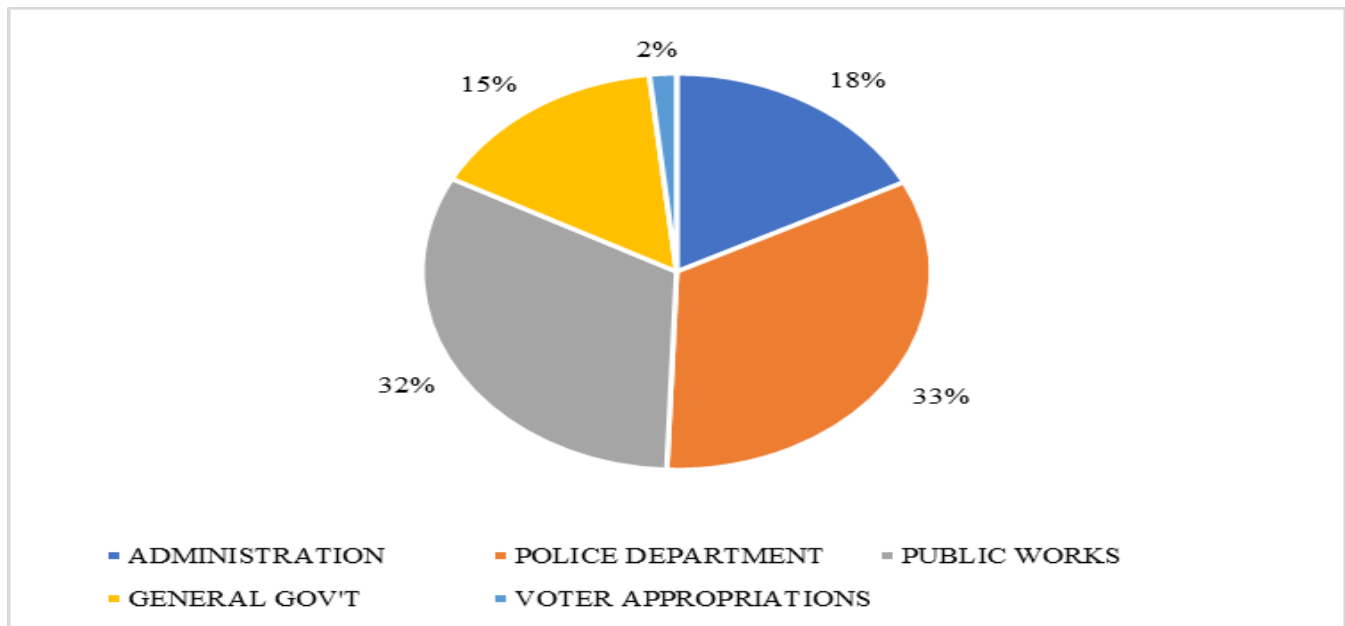
One revenue source that was located this year was a contract for **Law Enforcement Services**. I am please to report that the Town of Addison entered into a contract with the City of Vergennes for Law Enforcement services. This is a new revenue source that is anticipated to bring the City of Vergennes \$17,000 in FY 2021.

Zoning Fees and Clerk Fees were increased this year. The increase in fees is anticipated to generate \$26,635 in additional revenue.

Sewer Fees were also increased this year. The increase in sewer fees is estimated to generate \$93,986 in additional revenue into the sewer fund. Expenses in the sewer fund will remain stagnant, which will create an anticipated \$135,572 surplus in the sewer fund. The entire surplus is needed in to support the fund balance for future infrastructure upgrades. As of July 1, 2019, the sewer fund balance ran a \$64,405 deficit. Moreover, over the last year, an engineering firm has recommended a n estimated \$5 million sewer plant upgrade. The City has multiple grant application for this project currently under review. Nevertheless, a surplus for FY 2021 is welcome with open arms. Ordinances will analyzed in the next fiscal year.

Expenditure/Expenses

General fund expenditures remain relatively consistent with the prior year. Aside from ongoing grants, the City will not be engaging in any large procurement projects due to the economic environment post coronavirus. Large projects that were undertaken through FY 2020, such as new computer purchases, will not recur this year. With no new projects being pursued, this will result in a net decline in the general fund's overall budget. General fund expenditures are comprised of:



The City will continue to develop a **recreation department**. A position for a part time recreation coordinator was squeezed into the budget at the tail end of FY 2020. I was able to make room for this position in the budget for the duration of FY 2021 under general government. The City Council and residents have indicated that recreation is a top priority and I have immediately recognized this position's significance in this community.



In the latter half of FY 2020, the recreation coordinator has brought the community together through the bang-n-clang parade, established a social media footprint, and is working to coordinated and liaison the many diverse recreational groups. This is a department the City will look to expand dramatically.

City Hall job titles and employees have changed. With the retirement of the City's long-serving City Clerk/Treasurer and City Manager, we are now writing the next chapter of the City's Administration. Whereas the City previously had a Clerk/Treasurer and a Assistant Clerk/Assistant Treasurer, today the Clerk and Treasurer positions have been separated. The separation allows for specializations in land records and files from the Clerk and specializations in finances from the Treasurer. This specialization and complete ownership over specialized duties will allow for duties and processes to be innovated and improved.

The City will continue to modernize it's **image** and functions. A new website developer was hired this fiscal year, new strategies are being utilized at Council Meetings and during public engagements, and various types of data is being collected and analyzed like never before. The City will continue to strive towards the highest quality financial, environmental, and safety standards. During these extremely dubious economic and social times we face, the City recognizes the crucial role it plays in helping the community preserver. We continually work to bring the citizens the highest level of services while balancing scarce resources and increased needs during this difficult time.

I would like to thank the Mayor and Council for providing direction in order to assist in the development of this FY 2020 budget document as we continue to address the challenges and opportunities presented for local governments.

Respectfully submitted,

Daniel Hofman
City Manager



City Council Goals

In 2019 the Vergennes City Council created a list of organizational goals. These goals represent a vision that the City Council wants to see the City, as an organization, strive to achieve. The goals are comprised of five broad categories with specific goals contained within. The City Manager has analyzed each goal and has provided updated status. Goals will be added, changed, and deleted by the City Council as progression occurs.

Goal Categories:

- Community Prosperity
- Environmental Stewardship
- Inclusive, Equitable and Welcoming Community
- Sustainable Infrastructure
- Responsive and Responsible Government

Community Prosperity	Status
Develop a strategy for high yield/low impact development for housing, commercial and industrial opportunities.	Completed: Created a new municipal plan and accompanied zoning maps that incentivize desired high-density development. Obtained a CDBG for the ACCT to build low income housing on armory lane. Worked with Shackbury to help them grow and anticipate red tape.
Establish a committee to explore the ramifications, survey the community, and develop an implementation plan for Local Option Tax.	Postponed: A draft of the revised City Charter has been created, but awaits clarification of boundaries before it can move forward. A provision for a LOT is included in the revised Charter. Once the Charter is finalized and approved by the voters, plans for implementing the LOT will considered
Develop long-range plan, in concert with State officials, for the Northlands Job Corps campus.	In Progress: Have had detailed discussions with Adison County Economic Development Corp (ACEDC), State Representatives, State Officials, etc. The State has most of the control over what can and cannot be done with the campus. To relieve pressure on Vergennes police department, the State is looking to have VT State Police respond to calls going forward. ACEDC is looking to find alternative locations for Job Corp campus at other abandoned/unused campuses throughout the State.
As we progress toward the VEC, focus on driving the right kind of traffic (i.e., tourists and thru-cars) through our downtown with careful planning and attention to zoning, ordinances, etc.	In Progress: The Main Street Paving project that will get underway this summer includes 'bump out' and other mechanisms that disincentivize truck traffic.



Environmental Stewardship		Status
Deeply understand the overall problem of combined sewer overflows (CSO) and develop an achievable plan toward resolution.		In Progress: Long-term control plan and preliminary engineer report have been completed, which recommend \$16-18 million in infrastructure projects. The City is currently applying for grant funding for the prescribed infrastructure projects.
Inclusive, Equitable and Welcoming Community		Status
Explore opportunities to better meet the needs and desires of our adult/senior community.		In Progress: Hired a recreation coordinator, whose position will expand, and whose main focus will be aligning activities for both the aging population, youth, and families in general. Will explore scheduling activities in the pool specifically geared towards the older population (e.g. water aerobics).
Develop a strategy to better meet the needs of young families.		In Progress: Hired a recreation coordinator, whose position will expand, and whose main focus will be aligning activities for both the aging population, youth, and families in general.
Sustainable Infrastructure		Status
Complete bike path.		In Progress: Scott Hardy is submitting applications to the DRB with the City's support for the construction of a bike path in Macintosh Park. There are some historic barriers that are being investigated to mitigate possible cultural sites from being damaged.
Fully fund community assets, to include pool, recreational areas and parks.		In Progress: The new recreation coordinator and city manager are attempting to reorganize pool committees, create a capital plan for the pool, analyze pool schedules, and identify funding sources and needs for the pool. Although a planning grant for a comprehensive trail system was denied, many more recreation grants are being worked on, including grants for a roof for the ice rink and dog park. Regardless of grants, the City Manager and Recreation Coordinator are working towards quick wins through trail renovations, recreation activity reorganization, basin maintenance, utilizing Job Corp for recreation construction, etc.
Pursue a plan to enhance Basin area and develop a timeline for implementation.		In Progress: The new recreation coordination and city manager are navigating the basin master plan, grants, and other resources to implement designated goals to the basin. The City was awarded a sidewalk grant through VTrans that will be administered through the ACRPC for a sidewalk that will connect downtown to the stairs to the basin and for installation of decorative waypoint signage.

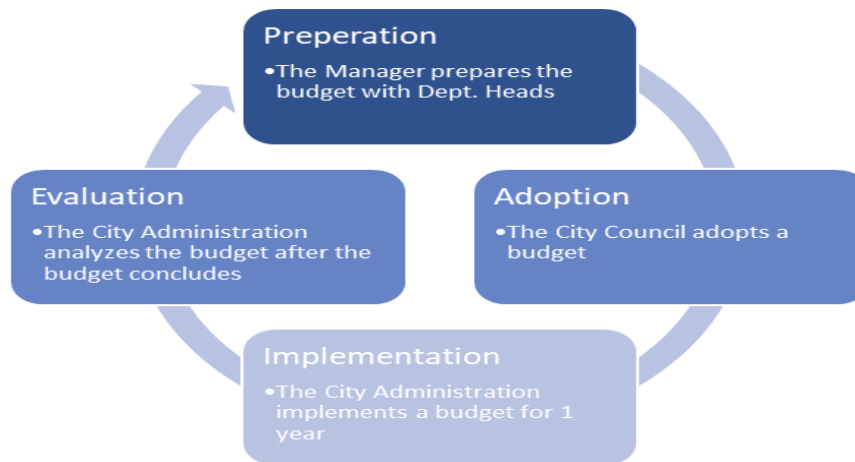


Responsive and Responsible Government

Propose amendments to city charter with a plan for implementation.	In Progress: A draft revised Charter was created. However, the municipal boundaries are a barrier to the adoption of a new/revised Charter. Municipal boundary dispute between towns must be taken to arbitration to resolve the boundary issue. Once the boundary issue is resolved, a new Charter may be created and adopted.
Complete a full review of city ordinances and propose changes as necessary.	In Progress: Personnel policy, job descriptions, purchasing policy, zoning fees, sewer ordinances, etc. have been analyzed (in some cases updated). Sewer ordinances, at the very least, need to be redeveloped to include permitting for special uses (e.g. breweries). The Chief Operator and City Manager have established capacity limits of the treatment and have researched pre-treatment requirements to better understand how to update sewer ordinances efficiently.
Enhance city website for ease of use.	Completed: New website has been completed.



Budget Calendar



Month	Day			
	(from)	(to)		
January	2	-	17	Introduction to Vergennes finances
	17	-	31	Compare and analyze fiscal years
February	6	-	6	Introduce budget method to Department Heads
	20	-	20	Disbursed budget request forms and year-to-date projects to department heads
	25	-	25	Adopt new Zoning fee rates
March	1	-	31	Create and format income statement / budget template
	10	-	10	Discussion of goals with the City Council
	16	-	16	Update goals with current status
	16	-	31	Update year-to-day budget status
April	6	-	10	Meetings with department heads
	14	-	14	Second discussion of goals with the City Council
	20	-	24	Second meeting with Department Heads, as needed
	24	-	30	Develop final budget and workshop presentation
	28	-	28	Budget workshop with Council, Introduction
May	1	-	12	Implement Council recommendations; Develop final budget
	12	-	12	Budget workshop with Council
	26	-	26	Budget Adoption or Budget workshop with Council
June	9	-	9	Budget Adoption or Budget workshop with Council
	23	-	23	Budget Adoption or Budget workshop with Council
July	1	-	1	Budget Implementation

Personnel Breakdown

The City's full-time staff are dispersed throughout the Administrative, Police, Public Works, and Sewer/WWTP Departments. The Pool and Fire Departments do not have any full-time employees. In addition, there are numerous committees and other programs that employ part-time employees. Only full-time employees are represented below.

In FY 2020 an additional Laborer was hired for Public Works and in the adopted FY 2021 budget the Administration's personnel makeup has changed to separate the Clerk/Treasurer positions.

	Number of Full-Time Employees		
	FY 2019	FY 2020	FY 2021
Administration			
City Manager	1	1	1
City Clerk			1
City Treasurer			1
City Clerk/Treasurer	1	1	
Assistant City Clerk/Treasurer	1	1	
Total Administration	3	3	3
Police			
Chief of Police	1	1	1
Investigator	1	1	1
Corporal	1	1	1
Officer	4	4	4
Total Police	7	7	7
Public Works			
Supervisor	1	1	1
Foreman	2	2	2
Laborer	1	2	2
Total Public Works	4	5	5
Sewer & WWTP			
Chief Operator	1	1	1
Operator	1	1	1
Total Sewer & WWTP	2	2	2



Budget Snapshot

- ♦ **Total General Fund Revenues increase by \$79,380 from \$2,501,399 to \$2,580,779**
- ♦ **Property tax rate remains the same at \$0.92**
- ♦ **Total assessed value of the City increase by \$2,206,453 from \$229,530,645 to \$231,737,098**
- ♦ **The Municipal Grand List increase by \$21,267 from \$2,282,290 to \$2,303,556**
- ♦ **Total property tax collected will increase \$19,443 from \$2,099,839 to \$2,119,272**
- ♦ **Total General Fund Expenditures increase by \$30,762 from \$2,550,017 to \$2,580,779**
- ♦ **IT fees are much lower due to all new computers being purchased in FY 2020**
- ♦ **New benefit line item added for addition benefit from PD Union**
- ♦ **PD capital purchases is for a new vehicle annual payment purchased in FY 2020**
- ♦ **PW overtime increase due to increased attention given to sidewalks for snow removal**
- ♦ **Recreation coordinator in the budget at 25 hours per week**
- ♦ **Recreation miscellaneous expenses budgeted at \$10,000**
- ♦ **Vehicle replacement line item added for \$71,031 to save funds for PW and PD vehicles**
- ♦ **Fire Fund revenues and expenses remain the same as the year prior**
- ♦ **Sewer Fund expenses remain the same.**
- ♦ **Sewer Fund anticipated revenues increase by \$93,986**
- ♦ **Sewer Fund anticipated surplus is \$135,572**
- ♦ **The only personnel change is the addition of the Recreation Coordinator**
- ♦ **3% Cost of Living pay increases for full-time and regular part-time employees**



Summary of Funds

	FY18 Actual	FY19 Actual	FY20 Budget	Adopted
<u>GENERAL FUND</u>				
REVENUE				
TAX RELATED	1,847,645	1,886,029	2,115,839	2,136,272
CITY OFFICE	37,371	32,330	34,125	58,948
OUTSIDE SOURCES	164,840	171,355	171,335	187,559
OTHER	154,478	204,177	180,100	198,000
TOTAL REVENUE	2,204,335	2,293,890	2,501,399	2,580,779
EXPENDITURES				
ADMINISTRATION	384,822	466,354	515,732	457,003
POLICE DEPARTMENT	835,964	846,934	890,472	853,347
PUBLIC WORKS	714,975	765,222	826,432	843,722
GENERAL GOV'T	212,098	205,571	280,502	382,693
VOTER APPROPRIATIONS	32,154	33,879	36,879	44,014
TOTAL EXPENDITURE	2,180,012	2,317,961	2,550,017	2,580,779
PROFIT/LOSS	24,323	(24,070)	(48,618)	-
<u>FIRE FUND</u>				
REVENUE	155,117	178,650	224,227	224,227
EXPENDITURE	152,811	203,082	224,288	224,227
PROFIT/LOSS	2,306	(24,432)	(61)	-
<u>SEWER FUND</u>				
REVENUE	662,200	704,915	704,500	798,486
EXPENDITURE	663,348	670,927	670,622	662,915
PROFIT/LOSS	(1,148)	33,988	33,878	135,572
<u>POOL FUND</u>				
REVENUE	65,394	57,268	51,000	-
EXPENDITURE	54,142	59,925	56,000	-
PROFIT/LOSS	11,252	(2,656)	(5,000)	-

GENERAL FUND

REVENUE



General Fund Revenue

	FY18 Actual	FY19 Actual	FY20 Budget	Adopted
TAX RELATED REVENUE				
1 Property Taxes/Current	1,829,927	1,870,353	2,099,839	2,119,272
2 Penalty and Interest	14,725	13,578	14,000	14,000
3 Late Homestead Penalty	2,993	2,097	2,000	3,000
TOTAL TAX REVENUE	1,847,645	1,886,029	2,115,839	2,136,272
CITY OFFICE REVENUE				
4 Clerk Fees	20,582	21,102	23,000	33,397
5 Dog Licenses	2,211	2,288	2,250	2,250
6 Fish & Wildlife Licenses	191	161	150	150
7 Zoning Fees	10,517	4,984	5,000	19,324
8 Liquor/Tobacco Licenses	1,710	1,570	1,500	1,500
9 Entertainment Licenses	125	125	125	125
10 Dept Motor Vehicles Fees	591	495	500	602
11 Excess Weight Permits	1,445	1,605	1,600	1,600
TOTAL OFFICE REVENUE	37,371	32,330	34,125	58,948
OUTSIDE SOURCE REVENUE				
12 PILOT - State Property	96,365	102,790	102,790	117,636
13 Act 60 Listers Support	990	998	1,000	1,000
14 Current Use Hold Harmless	1,512	1,545	1,545	1,545
15 Mileage Aid	59,499	59,486	59,500	60,878
16 Education Tax Service Fee	6,475	6,536	6,500	6,500
TOTAL OUTSIDE REVENUE	164,840	171,355	171,335	187,559
OTHER REVENUE				
17 Interest Earnings	(10,119)	51,706	19,100	-
18 Police Fines/Misc	63,300	50,380	60,000	80,000
19 Police Contracts				17,000
20 Admin/PW from Sewer	100,000	100,000	100,000	100,000
21 General Misc	1,297	2,091	1,000	1,000
TOTAL OTHER REVENUE	154,478	204,177	180,100	198,000
TOTAL GF REVENUE	2,204,335	2,293,890	2,501,399	2,580,779

GENERAL FUND

DEPARTMENTS / EXPENDITURES



Administration

		FY18 Actual	FY19 Actual	FY20 Budget	Adopted
1	Mayor/Aldermen Stipends	5,967	6,150	6,400	6,200
2	Salary-Manager	78,773	92,922	82,400	77,250
3	Salary-Admin Assistant	-	20,962	32,073	19,282
4	Salary-Clerk	58,082	61,082	61,600	53,560
5	Salary-Treasurer	37,946	40,683	40,220	53,560
6	Elections/City Meeting	1,712	2,868	5,000	5,000
7	Auditor Stipends	225	150	225	225
8	Lister Stipends/Admin	1,900	3,525	600	600
9	PC/DRB Stipends	5,985	6,270	7,200	7,200
10	Salary-ZA/PC Clerk	10,669	14,988	16,600	19,905
11	Social Security Tax A	15,483	19,618	18,275	18,573
12	VMERS Adminstration	19,440	22,000	26,841	27,616
13	Medical Insurance/HRA	42,267	55,045	78,974	66,603
14	Disability/Life Ins A	1,557	1,764	1,921	2,125
15	Workers' Compensation A	640	677	753	650
16	Supplies/Equip/Postage A	9,341	13,038	10,000	7,741
17	Advertising/Legal Notices	2,638	1,320	1,000	1,582
18	Annual Report	502	560	500	500
19	Training & Dues - Manager	605	1,509	2,200	1,000
20	Training & Dues - Clerk	279	177	500	500
21	Training & Dues - Council	421	275	400	400
22	Training & Dues - DRB/PC	120	1,107	400	400
23	Mileage-Elected/Appointed	-	283	300	300
24	Electricity A	3,054	4,426	3,300	4,240
25	Telephone A	2,359	2,941	3,000	3,000
26	Heating Fuel A	2,470	3,419	3,250	3,250
27	Website	200	200	3,000	1,900
28	Audit Fee	13,160	15,050	13,500	13,500
29	Appraisal Consultant Fee	675	-	5,700	3,000
30	City Attorney/Legal	9,385	7,474	5,000	5,000
31	POL and ERP Liability	12,319	11,157	13,000	8,597
32	Crime Coverage	1,506	1,456	1,600	1,364
33	Building Insurance A	7,405	6,622	7,200	5,274
34	Building Maintenance A	5,177	3,586	6,000	6,000
35	Custodial Expenses	4,856	4,509	6,000	5,000
36	Information Technology	27,304	33,933	43,300	19,311
37	Miscellaneous Expenses A	400	4,611	7,500	6,794
TOTAL		384,822	466,354	515,732	457,003

Police

	FY18 Actual	FY19 Actual	FY20 Budget	Adopted
1 Salary-Chief	68,961	73,299	74,160	76,318
2 Salaries-Straight Time	270,059	283,657	308,730	311,521
3 Salaries-Overtime	30,344	33,908	25,000	25,000
4 Salaries-Holiday Premium	12,136	8,828	10,000	9,000
5 Dog Warden/Pound	409	778	900	135
6 Administrative Assistant	1,661	1,728	3,880	3,744
7 Social Security Tax P	29,160	29,889	30,476	32,567
8 VMERS Police	39,230	43,753	46,761	48,425
9 Medical Insurance/HRA	127,940	142,418	180,761	171,631
10 Disability/Life Ins P	2,867	3,480	3,273	4,059
11 Workers' Compensation P	22,513	23,931	23,931	24,114
12 Health & Welfare Trust P				1,800
13 Supplies/Equip/Postage P	9,880	6,155	5,000	6,500
14 Uniforms and Accessories	5,536	8,937	5,000	7,000
15 Training & Dues	1,220	2,739	2,000	2,000
16 Electricity P	7,800	7,279	6,500	6,953
17 Telephone P	7,075	6,324	7,000	7,000
18 Heating Fuel P	3,089	3,328	3,000	3,000
19 Water	419	394	400	400
20 Liability Insurance P	25,607	20,932	26,000	13,441
21 Vehicle Insurance P	4,336	3,705	5,000	3,084
22 Building Insurance P	3,100	2,870	3,200	2,238
23 Vehicle Maint/Repair P	6,488	10,887	8,000	10,000
24 Vehicle Fuel P	14,625	12,462	17,500	15,000
25 Radios/Radio Service	238	-	1,000	1,000
26 Information Technology	16,878	17,635	20,000	11,400
27 Building/Grounds Maint	3,353	2,561	5,000	2,500
28 Custodial Expenses	6,459	6,142	7,000	6,500
29 Capital Purchases	-	49,671	20,000	10,514
30 Bonded Debt	72,500			
31 Bonded Debt Interest	41,074	38,619	40,000	35,503
32 Miscellaneous Expenses P	1,009	624	1,000	1,000
TOTAL	835,964	846,934	890,472	853,347

Public Works

	FY18 Actual	FY19 Actual	FY20 Budget	Adopted
1 Salary-Supervisor	68,961	73,327	74,160	76,318
2 Salaries-Straight Time	147,336	155,669	174,453	180,776
3 Salaries-Overtime	25,643	22,814	25,000	27,000
4 Social Security Tax PW	18,532	19,282	20,931	21,733
5 VMERS Public Works	23,545	25,175	29,212	32,316
6 Medical Insurance/HRA	77,734	80,096	114,425	119,678
7 Disability/Life Ins PW	1,715	1,957	2,308	2,569
8 Workers' Compensation PW	16,678	15,613	17,553	15,590
9 Supplies/Equipment PW	5,327	6,786	7,500	7,500
10 Equipment Maintenance	9,107	19,673	10,000	9,500
11 Uniforms	1,450	1,390	2,000	2,000
12 Training & Dues	801	670	1,500	1,500
13 Traffic Lights	1,377	1,355	1,500	1,336
14 Streetlights	25,288	25,739	26,000	24,380
15 Electricity PW	2,359	2,670	2,250	2,028
16 Electricity - Parks	1,781	2,004	2,000	3,352
17 Telephone PW	852	956	950	686
18 Heating Fuel PW	1,060	2,800	1,500	2,000
19 Trash Removal/Receptacles	4,500	5,377	4,250	4,250
20 Liability Insurance PW	2,663	2,036	2,300	1,742
21 Vehicle Insurance PW	4,544	5,267	5,000	3,612
22 Building Insurance PW	1,111	1,307	1,200	1,711
23 Vehicle Maint/Repair PW	9,980	5,932	8,000	8,000
24 Vehicle Fuel PW	12,979	13,258	15,000	13,000
25 Information Technology	1,010	1,297	2,000	1,544
26 Winter Maint-Materials	47,568	62,544	50,000	50,000
27 Winter Equipment Rental	1,450	3,220	2,500	2,500
28 Street Signs	2,556	1,279	2,500	2,000
29 Parking Lines	2,311	2,298	5,000	2,500
30 Building Maint/Repair	642	1,206	3,800	3,000
31 Parks Maintenance	4,098	7,016	10,000	10,000
32 Tree/Stump Removal	2,700	1,303	5,000	15,000
33 Highway Improvements	105,095	132,721	100,000	100,000
34 Sidewalks	9,844	17,433	15,000	8,000
35 Stormwater Management	26,747	22,502	50,000	50,000
36 State Stormwater Fee	-	1,140	640	640
37 Capital Outlay - Debt	43,881	16,760	-	34,962
38 Miscellaneous Expenses PW	1,749	3,350	1,000	1,000
39 Equipment Purchases	-	-	30,000	
TOTAL	714,975	765,222	826,432	843,722

General Government

	FY18 Actual	FY19 Actual	FY20 Budget	Adopted
1 Firefighters' Wages-City	4,996	6,336	6,000	3,732
2 ACEDC	3,000	3,000	3,000	3,000
3 ACRPC	2,840	2,952	3,000	2,981
4 VLCT	3,930	6,363	4,200	4,126
5 VARS	16,894	8,447	18,900	20,464
6 ACTR	8,160	8,160	8,160	8,160
7 Vergennes Partnership	7,500	7,500	7,500	7,500
8 Fire Protection-Vergennes	57,568	65,162	81,787	81,786
9 Recycle Center-Vergennes	37,500	22,555		
10 Unemployment Comp	97	4,956	100	
11 Bixby Library Support	51,936	51,936	51,936	54,936
12 Recreation Coordinator	6,254	6,223	11,500	28,119
13 Social Security Tax Recreation				2,088
14 Recreation Equip/Supplies				10,000
15 Vergennes Day	3,000	3,000	3,000	3,000
16 VPD Bonded Debt	-	-	72,500	72,500
17 VPD Bonded Debt Interest	-			
18 County Tax	8,423	8,981	8,919	9,269
19 Vehicle Replacement				71,031
TOTAL GENERAL GOV'T	212,098	205,571	280,502	382,693

Voter Appropriations

		FY18 Actual	FY19 Actual	FY20 Budget	Adopted
-					
1	Addison Cty Home Health	3,290	3,290	3,290	5,000
2	Elderly Services Inc	2,000	2,000	2,000	2,000
3	Add Cty Parent/Child Ctr	3,074	3,074	3,074	3,074
4	HOPE	2,000	2,000	2,000	3,000
5	Graham Emergency Shelter	-	1,725	1,725	4,000
6	Counseling Svc Add County	2,500	2,500	2,500	2,500
7	Retired Seniors Volunteer	950	950	950	950
8	Champlain Valley Agency	2,500	2,500	2,500	2,500
9	Vermont Adult Learning	890	890	890	890
10	WomenSafe Inc	4,000	4,000	4,000	4,000
11	Hospice Volunteer Service	2,000	2,000	2,000	2,000
12	Boys & Girls Club	2,000	2,000	5,000	5,000
13	Vergennes Area Seniors	1,500	1,500	1,500	2,000
14	Addison Cty Humane Societ	2,000	2,000	2,000	2,000
15	Addison County Readers	600	600	600	750
16	Open Door Clinic	1,000	1,000	1,000	1,000
17	Addison Cty Restorative J	850	850	850	850
18	Turning Point Center of Addis				1,500
19	Otter Creek Child Center	1,000	1,000	1,000	1,000
	TOTAL VOTER APPR.	32,154	33,879	36,879	44,014

FIRE FUND



Fire Department

		FY18 Actual	FY19 Actual	FY20 Budget	Adopted
Revenue					
1	FD-Vergennes Share	57,568	65,162	81,786	81,786
2	FD-Ferrisburgh Contract	59,782	69,018	86,626	86,626
3	FD-Panton Contract	25,531	30,759	38,606	38,606
4	FD-Waltham Contract	12,236	13,711	17,209	17,209
	Non-Budget Fire Rev	2,091	526,620		
TOTAL FIRE REVENUE		155,117	178,650	224,227	224,227
Expense					
5	Salaries-Firefighter-Base	2,287	2,382	2,400	2,481
6	Salaries-Mutual Aid Calls	7,764	7,032	8,000	6,488
7	Social Security Tax F	1,416	1,417	1,750	1,468
8	Disability/Life Ins F	2,595	2,595	2,600	2,600
9	Workers' Compensation F	2,775	3,291	4,000	2,563
10	Supplies/Equip/SCBA	7,026	6,666	29,000	23,000
11	Hose/Nozzles/Adaptors	49	4,235	2,000	10,000
12	Uniform/Firefighting Gear	3,954	11,213	11,000	14,795
13	Training and Dues	4,603	1,837	7,000	6,000
14	Electricity F	4,572	4,482	3,600	4,000
15	Telephone F	260	350	300	650
16	Heating Fuel F	5,835	3,004	5,000	3,000
17	Dispatching-Shelburne	2,626	3,541	3,500	3,500
18	Vehicle Insurance F	4,373	4,093	4,500	3,084
19	Station Insurance F	4,553	3,015	4,600	2,600
20	Vehicle Maint/Repair F	18,420	20,567	16,000	16,000
21	Vehicle Fuel F	1,770	2,899	2,000	2,000
22	Radio/Scanner Purchases	9,848	2,549	3,000	15,000
23	Radio/Scanner Maintenance	718	2,581	1,000	3,000
24	Information Technology	-	675	2,000	2,000
25	Station Maint/Repair	16,373	22,959	10,000	10,000
26	Custodial Expenses	664	1,430	1,500	3,000
27	Capital Outlay-Vehicles	-	18,214		
28	Bonded Debt	40,000	40,000	65,000	65,000
29	Bonded Debt Interest	10,225	22,576	32,538	19,998
30	Miscellaneous Expenses	105	9,478	2,000	2,000
TOTAL FIRE EXPENSE		152,811	203,082	224,288	224,227

SEWER FUND



Sewer Department

	FY18 Actual	FY19 Actual	FY20 Budget	Adopted
Revenue				
1 Users Fees	652,000	696,286	695,000	788,986
2 Penalty and Interest	10,000	8,629	9,000	9,000
3 Sewer Miscellaneous	200	-	500	500
TOTAL SEWER REVENUE	662,200	704,915	704,500	798,486
Expense				
4 Salary-Plant Operator	60,942	66,173	68,900	68,899
5 Salaries-Straight Time	72,708	47,639	42,810	44,091
6 Salaries-Overtime	863	795	1,500	1,000
7 Social Security Tax S	10,303	8,784	8,384	8,720
8 VMERS Sewer	14,071	12,941	12,897	12,966
9 Medical Insurance/HRA	41,663	33,163	39,740	40,813
10 Disability/Life Ins S	1,166	1,140	1,027	1,075
11 Workers' Compensation S	7,269	7,376	7,714	5,697
12 Lab Supplies/Equipment	3,701	5,309	5,000	5,000
13 Plant Supp/Equip/Postage	5,704	1,463	5,000	5,000
14 Treatment Chemicals	35,993	46,061	35,000	35,000
15 Uniforms, PPE	40	40	500	1,000
16 Training/Dues/Mileage	1,474	280	1,000	1,500
17 Electricity S	72,799	82,492	70,000	82,023
18 Telephone S	1,718	1,817	2,000	1,987
19 Heating Fuel S	6,826	8,752	7,500	3,494
20 Admin/PW Support	100,000	100,000	100,000	100,000
21 Building Insurance S	7,288	6,641	7,500	4,885
22 Vehicle Insurance S	1,106	750	1,200	818
23 Vehicle Maintenance S	1,265	715	1,500	1,500
24 Vehicle/Equipment Fuel S	1,169	765	1,200	1,000
25 Information Technology	2,399	2,733	3,700	3,193
26 Plant Maintenance	12,187	12,440	21,800	12,000
27 Sewer Line Maint/Repair	12,665	10,230	15,000	13,000
28 Pump Station Maint/Repair	1,087	2,986	2,000	2,400
29 State Operation Fee	2,450	3,290	2,450	2,450
30 Capital Outlay-Biosolids	40,000	42,175	40,000	40,000
31 Sewer Line Replacement	20,000	40,000	40,000	40,000
32 Capital Improvements	-	-		
33 Bonded Debt	123,403	123,403	123,400	123,403
34 ACRWC	400	400	400	
35 Miscellaneous Expenses S	691	172	1,500	
TOTAL SEWER EXPENSE	663,348	670,927	670,622	662,915

POOL FUND



Swimming Pool

		FY18 Actual	FY19 Actual	FY20 Budget	Adopted
Revenue					
1	Season Passes	16,451	17,286	15,500	33,258
2	Daily Admissions	5,267	6,567	5,000	
3	Lesson Fees	13,066	12,095	13,000	
4	Swim Team Fees	9,665	9,140	7,500	7,500
5	Thunder Care/ISSP Fees	2,667	2,180	2,000	2,000
6	Vending Machine	63			-
7	Donations/Misc	4,040	4,000	2,000	2,000
8	Watershed Fund-Operating	11,000	6,000	6,000	6,000
9	Swim Team Excess Fee Rev	3,175	-	-	-
TOTAL POOL REVENUE		65,394	57,268	51,000	50,758
Expense					
10	Salary-Director	4,086	4,952	4,800	4,800
11	Salaries-Lifeguards	16,615	19,848	18,000	18,000
12	Lifeguard Instructor	250			-
13	Salaries-Instructors	4,038	7,716	5,000	5,000
14	Salary-Swim Team Coaches	1,995	9,157	6,950	6,950
15	Salaries-Assistant Coache	3,556			-
16	Social Security	2,337	3,188	3,000	3,000
17	Workers' Compensation	1,227	1,479	1,750	1,923
18	Chemicals	2,546	4,800	3,000	3,000
19	Supplies/Equipment	1,059	1,212	1,000	1,000
20	Mileage Reimbursement	33			-
21	Lesson/Recert Fees	564	74	300	300
22	Electricity	2,613	3,009	2,500	2,500
23	Telephone	420	455	420	420
24	Property Insurance	901	797	900	677
25	Liability Insurance	364	246	380	189
26	Maintenance and Repairs	8,419	2,991	3,000	3,000
27	Capital Purchases	3,120	-	5,000	
TOTAL POOL EXPENSE		54,142	59,925	56,000	50,758